# **Getting Started with Chromebooks**

Chromebooks are shareable, web-based computers that you can use to access the internet, apps, and powerful extensions.

# **Topics:**

- Get started on a Chromebook
- Install the Zoom Application on Chromebook
- Navigate Google applications

Different versions of Chromebooks may be slightly different in icon style, color, and background. However, the basic features and frequently used Google applications are similar.

For more detailed information regarding Chromebook how-to, please visit <u>https://www.google.com/chromebook/howto/</u>

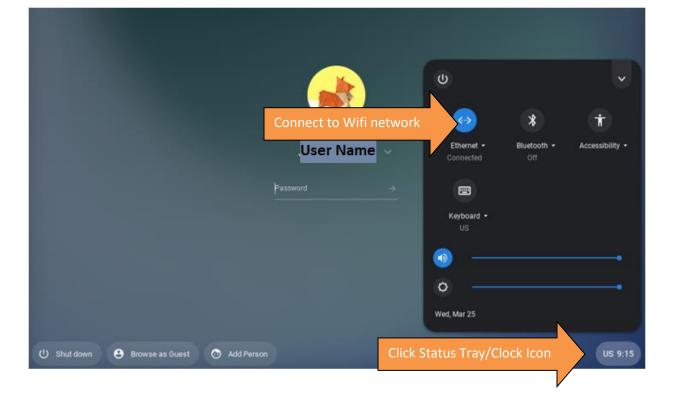
For getting answers to the most frequently asked questions about Chromebooks, please visit

https://www.google.com/chromebook/switch-qa/#what is

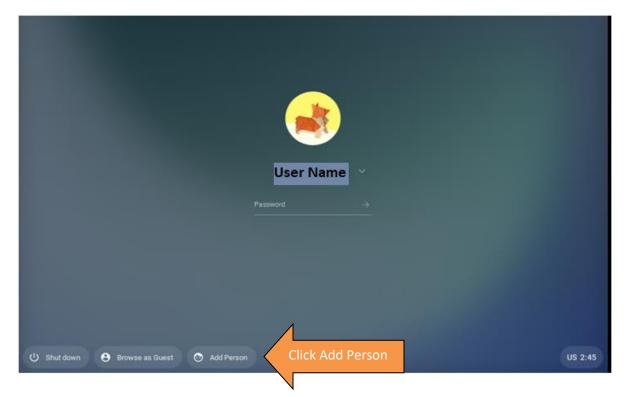
- Get started on a Chromebook
- 1. Turn on the power. If it doesn't turn on, hold down the power key for 15 seconds.



2. Click Status Tray/Clock Icon. Then connect to a WiFi network.



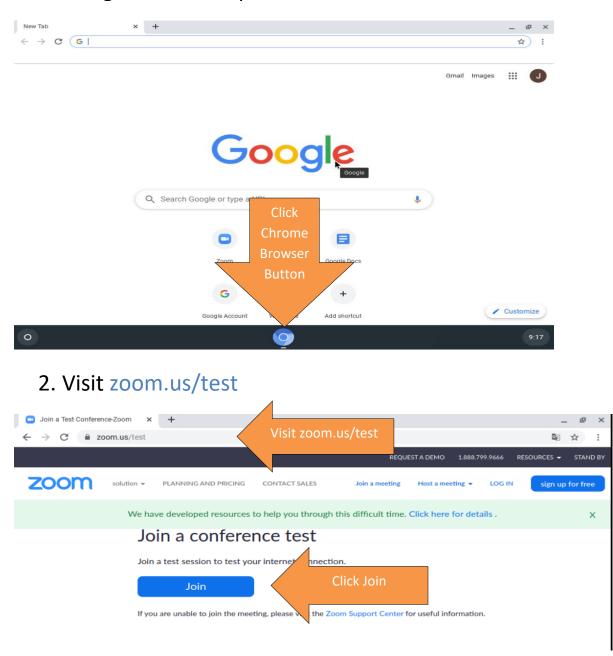
3. If your name is not on the drop-down menu, click Add Person.



4.Sign in to your Chromebook with your Google account.

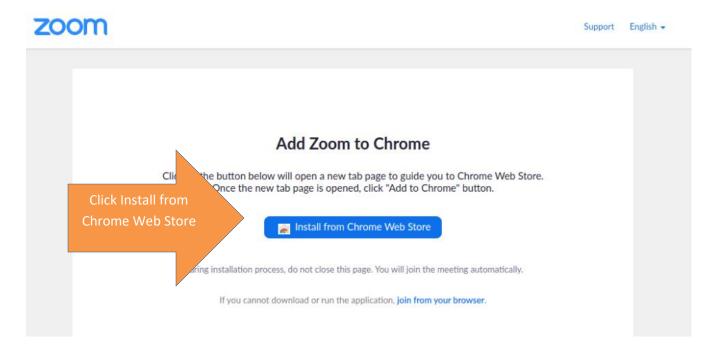
Sign in to your	Chromebook			
Email or phone		Sign in with Goog Account	le	
Forgot email?				
Create account		,	Next	Click Ne

- Install the Zoom Application on Chromebook
- 1. After you successfully sign in to your Chromebook with your Google account, open the Chrome browser.

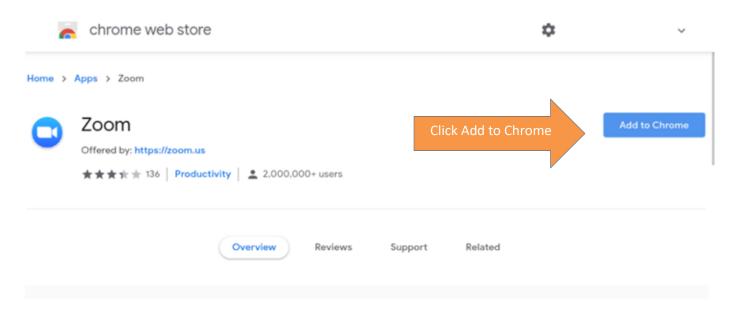


If your screen shows the Zoom sign-in page like in step 6, you can go directly to step 6, skipping steps 3, 4, and 5. Otherwise, continue to step 3.

# 3. Click Install from Chrome Web Store.



# 4. Click Add to Chrome.



# 5. Pop-up window shows below. Click on Add app.

chrome web store	Add "Zoom"?	~
Home > Apps > Zoom	It can: Exchange data with any device on the local ner Write to files and folders that you open in the a Add	
🔁 Zoom	Use your microphone and camera App Communicate with cooperating website:	Checking
Offered by: https://zoom.us ★★★★★ 136   Productiv	Capture content of your screen Add app Cancel	

## 6. Enter Zoom Meeting ID, Username, and click Join.

	0
Join a meeting Sign In	
Enter Meeting ID Meeting ID	
Enter Username Student	J
☐ Jon't connect to audio	
Click Join Join	

You have successfully downloaded Zoom to your Chromebook. Next time the Zoom application will either appear directly or can be found under All Apps.

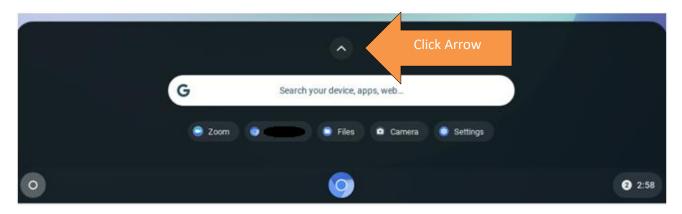
- Navigate Chromebooks and Google apps
- 1. Click Launcher.



2. Frequently used apps show below.

	8				
	G Search your device, apps, web				
	C Zoom	🕽 🌑 💽 Files 🗅 Camera	Settings	Frequently used apps	
•		9		2:58	

3. Click on Arrow.

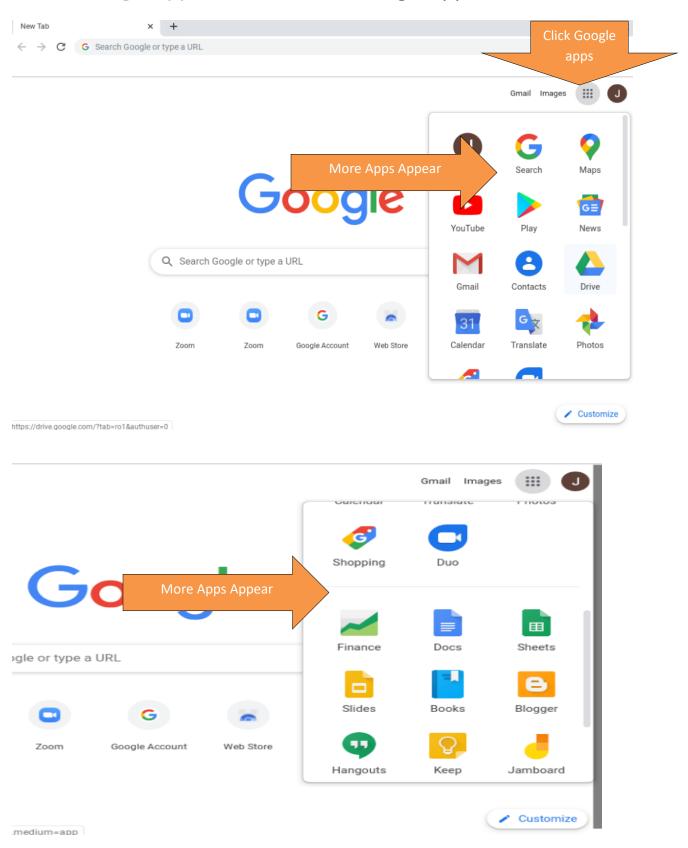


### 4. More apps appear.

		and the second se		
	G s	earch your device, apps, web		
	🤤 Zoom 🛛 💿	📮 Files 🗖 Came	era 💿 Settings	
0		$\bigcirc$		ore Apps Appear
	Files	Camera	Zoom	
		\$		•
		54 *54		
•		0		3 2:58

# 5. Click Chrome browser. Start search.

New Tab	× +					_ @ ×
$\leftrightarrow$ $\Rightarrow$ $G$ $\diamond$	Search Google or type a URL					ф :
		G	000	<b>Je</b>		
			2			
	QI I					Start Search
	QI I					
			G		+	
	Zoom	Zoom	Google Account	Web Store	Add shortcut	
				Click Chr	ome Brows	er Customize
0			$\bigcirc$			4:07



### 6.Click Google apps. All web-based Google apps show below.

7. With Google Docs, you can write, edit and collaborate wherever you are.

Google Docs	< +				
$\leftrightarrow$ $\rightarrow$ C $$ docs.google.co	om/document/u/0	/			
Google Docs	arch				
Docs	ients	Owned by anyone $\rightarrow$	Last opened by me	🎟 Ațz 🗖	
B Sheets					
Slides		No text docum			
E Forms		Click + to create a ne	w document.		
🚱 Settings					
Help & Feedback					
🛆 Drive					

# 8. Click Status Tray/Clock Icon. Click Sign Out.

